

ASE Annual Statewide Spring Conference
Best Western Royal Plaza Hotel and Trade Center, Marlborough, MA
June 11th, 2010

“National and State Affairs:” Up to Date “News and Information” to Enhance Leadership and Accountability in Special Education Practice

CONFERENCE REGISTRATION FORM

☞ *Register Early: Space is Limited. Please register on or before May 26th.* ☞

Every Conference Participant must have a completed registration form and an accompanied form of payment submitted to the ASE office prior to the ASE Conference – Registrations should be faxed directly to ASE at 617-354-4926. * If a member guest is attending the conference their name must also be included on the member’s conference registration form.*

NAME(S): _____

DISTRICT/COLLABORATIVE/GROUP: _____

ADDRESS: _____

PHONE NUMBER: _____

E-MAIL ADDRESS: _____

Please indicate your check or purchase order number:

PURCHASE ORDER #: _____ CHECK #: _____

Please return completed registration form for all registrants, including a purchase order or payment to:

Massachusetts Administrators for Special Education (ASE)
80 Prospect Street, Suite 211, Cambridge, Massachusetts 02138
Telephone: 617-354-4924 Fax: 617-354-4926
Email: contactasema@mindspring.com
Web site: www.asepage.org

Conference Rates: \$175/member - \$285/non-member - \$200/member guest*- \$125/retired member

**Member guest is a salaried employee of the same school district/agency as the member who will accompany the member at the ASE Conference.*

ASE Cancellation and credit process for Conferences:

- If a conference registrant is unable to attend, they may send a different person in their place.
- In the event that a different person cannot replace a registrant to the Fall or Winter conference, ASE can grant a credit to another conference within the same fiscal year provided that ASE receives a request in writing via fax (617-354-4926) or email (contactasema@mindspring.com) no later than 14 business days (May 24th) prior to the conference.
- Spring Conference registrations can be transferred to another person you designate from your school district for the Spring Conference; there are no credits available for the Spring Conference if, after submitting a registration form, you are unable to attend.
- No other credit requests will be honored.

Registrations received after May 26th may not be honored.

Directions to Best Western Royal Plaza Hotel and Trade Center:

Take exit 24b off Interstate 495. Hotel is one mile on the right

Best Western Royal Plaza Hotel and Trade Center: (508) 460-0700

http://www.rplazahotels.com/pages/1_home_page.cfm

181 Boston Post Road West, Marlborough, MA